

## DISSERTATION INFORMATION

- 1. Information Sheet:** provides deadlines as well as answers to common questions.
- 2. UMI/ Proquest Publishing Agreement:** pages 3 and 4 must be submitted with the dissertation. Page 5 is an OPTIONAL service and is NOT REQUIRED.
- 3. Student Exit Interview:** must be submitted with the dissertation.
- 4. Exit Survey of Post Graduate Plans:** must be submitted with the dissertation.
- 5. Survey of Earned Doctorates (SED):** must be submitted with the dissertation.

All students must follow the formatting instructions outlined in the “**Form of PhD Dissertation**” booklet, which can be found on the GSAS website, or by following the link below. Failure to follow these guidelines may result in students having to redo the formatting which can be costly and time consuming.

[http://www.gsas.harvard.edu/publications/form\\_of\\_the\\_phd\\_dissertation.php](http://www.gsas.harvard.edu/publications/form_of_the_phd_dissertation.php)

Please note that the booklet instructs students to include their middle name on the title page. This is INCORRECT. The student name should appear as it does on the student record and exactly the same on all degree related documentation, degree application, dissertation title page, as well as dissertation acceptance certificate. If the student wishes to change their name they can do so at the Registrar’s Office.

I look forward to a successful and pleasurable June Degree Period and also look forward to working with you. Thank you for your assistance. Please don’t hesitate to contact me with questions or concerns.

Thank you,

Kathy Hanley

Graduate Coordinator

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