

# Harvard University, Department of Physics

## *Tap Access Request Form*

Name: \_\_\_\_\_ HUID# \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Appointment start date: \_\_\_\_\_ End date: \_\_\_\_\_ Faculty/Group Affiliation: \_\_\_\_\_

**Check one:**

- Faculty       Staff       Graduate       Undergraduate
- Visitor       Post-Doc       Other/Notes: \_\_\_\_\_

Requesting **Tap Access** for:

- |   |                              |
|---|------------------------------|
| Exterior Doors                          | Doyle Group (Lyman 123)      |
| Mail Room                               | Greiner Group (Lyman 128)    |
| Vestibule Admin. Access (Jefferson 360) | Guenette Lab (Jefferson 156) |
| 3 <sup>rd</sup> Floor Finance           | Lukin Group (Cruft 313)      |
| UG Study (Jefferson 251)                | Mitrano Lab (Jefferson 164)  |
| G1 Area (Jefferson 259)                 | Palfrey House                |
| G2 – G6 (Lyman 5 <sup>th</sup> floor)   | 38 Oxford Street             |

Machine Shop (*requires approval from Alejandro Lopez [alopez@seas.harvard.edu](mailto:alopez@seas.harvard.edu) (617) 495-5217*)

LISE Building Access (*requires a separate form, available at Physics Reception desk*)

Physics staff or faculty member **requesting** access (*print*): \_\_\_\_\_

Requestor signature: \_\_\_\_\_ Date: \_\_\_\_\_

