Meeting Minutes–February 2, 2016

Drafted by Jae Hyeon Lee

The January monthly meeting was held on February 2nd, 2015, at Panera in Harvard Square. In attendance were Jae Hyeon Lee, Arthur Safira, Olivia Miller, and Erin Dahlstrom. The following items were discussed.

- Events during the spring semester
  - Post survey feedback session
  - “Get involved!” event (in March) with the goal of recruiting G1’s or G2’s for the future continuity of the organization.
  - Mental health/wellness workshop: Jae. Possibly an event sponsored by the Harvard Center for Wellness.
  - Panel discussion on professional development: Jae
  - Poster session/open houses: Joe
  - Career opportunity talks IV, V, VI: Arthur has invited BCG and a finance firm to give talks. He is looking for another speaker for the third talk. Will meet with Jacob soon to set the dates for the events.
  - Panel discussion on qualifying exam: Anna
  - Election

- 2016–2017 budget proposal: From 2015–2016 survey, the following changes will be made.
  1. “Weekly broad topics research seminars”: Eliminate this item. We think that these seminars are too time-consuming for one person to organize.
  2. “Alumni/industry”: In addition to budget allocated for refreshments, we would like to request additional support of $2,000 in case we want to invite speakers from far away (say, from the west cost).
  3. “Survey”: In order to provide cash incentive for participating in the annual survey, we would like to request additional support of $1,000 (we will probably use it for purchasing starbucks gift cards).

- Survey:
  - A rough draft of the summary report to be sent out to all Council members for review.
  - Afterwards, share the document for additional review by the administrators (Viny, Jacob, Lisa, Morii).
  - Meet with Viny, Jacob, Lisa, Morii, and Anne to discuss the survey results and proposed action items.
  - The following documents are sent out to all graduate students 1) Summary report + aggregated raw data and 2) Proposed items for vote.
  - Feedback session
  - Vote
  - Calendar for the rest of the semester.